



Minutes of a meeting of the Governors of St Hilary School; Wednesday 3rd October 2018.

Present:			
Dave Sharp (Chair)	DS	Ashley Larter	AL
Kelley Butcher (Headteacher)	KB	Louise Greygoose	LG
Rob Hamshar	RH	Joher Anjari	JAn
Michelle Brant	MB		
Jo Atkinson	JA		
Alex Cock	AC		
		Janet Standring (Clerk)	JS
Apologies:		Pecuniary Interests:	
King Tunnicliffe	KT	The documentation for 2018/2019 was completed	
Yvonne Oates	YO		
Lucy Beckerleg	LB		
Erika Hewett	EH		

		Action
1	Election of Officers:	
1.1.	DS agreed to stand as Chairperson for 2018/2019. No other nominations were received. All in favour	DS
1.2	LB was nominated for the position of Vice Chair. No other nominations were received. All in favour.	LB
1.3	AC was nominated as Whistle Blower to replace Peter Scrase. All other positions to remain the same	AC
1.4	It was considered that the Governors would like to go back to a committee structure, but this was deferred to the next meeting in the light of membership to the MAT	
1.5	Terms of Reference; Due to joining the MAT this would be deferred for the present time	
2.	Minutes'	
2.1.	The minutes of the last meeting were approved to be accepted as a true record	
2.2.	Matters Arising;	
2.3.	£8,000 has been put aside for the minibuses, but as the teachers pay rise that had been agreed was higher than anticipated, it was considered it would have to be used for this purpose, however, the difference between the 1% and the agreed pay rise would be funded ultimately by central government	



2.4.	Ludgvan School is looking to sell their minibuses and the newer one was a possibility, or the school may look at a trade in deal with a garage, a discussion took place on this but the general feeling was that to go through a garage would offer greater security. The PTA had agreed to fundraise for this purpose, Further investigations to take place	KB CF
2.5.	The School had won the regional finals in cricket	
2.6.	AC had undertaken a financial monitoring check and everything was fine, report on file	
2.7.	The refurbishment of the toilets had not been without issues, and at present some of the money had been withheld	
2.8.	A new Sports apprentice had been appointed, who was looking at teacher training next year. He was with the school for 4 days per week at no cost to the school as this had been arranged through Mounts Bay	
2.9.	Governor training had been very positive	
3	Head teachers Report; Verbal;	
3.1	Good start to the year, more children than originally anticipated and one family that had been intending to move had not done so	
4	Teaching and Learning;	
4.1.	Standards Report;	
4.2.	Details of Key attainment data was presented	
4.3.	82.1% in phonics which should be above the national average	
4.4.	KS1 results; reading, writing and maths test results detailed,	
4.5.	Interventions were in place where appropriate, with 2 intervention	
4.6.	TA's working in the new Intervention room	
4.7.	KS2 results above national average, but no children had achieved the higher levels so this would be a focus for this year	
4.8.	All average scaled test scores were above national average	
4.9.	Progress KS1 to KS2 was detailed	
4.10.	Was there a reason why the reading was so successful?	
4.11.	There was a very positive attitude to reading in the school and the Accelerated Reader had assisted in this	
4.12.	A graph showing attainment and progress of cohorts and groups across the school during the summer term 2018 was presented	
4.13.	This demonstrated the results achieved and the progress made	
4.14.	There are a number of children in the school with specific needs and it is hoped that the interventions in place would assist in their progress	
4.15.	It was evident that the school was aware of the children that had issues and every teacher was taking measures to assist the children in making progress	
4.16.	The results demonstrated are high but it was considered that a more comprehensive break down would be included in the School Improvement Plan, with more moderation and looking at other schools within the TRust.	
4.17.	Is there any external moderation?	
4.18.	KS1 had been moderated in the last couple of years and KS2 was due to be done	



4.19	How did the high standards at the end of KS2 compare to a year ago?	
4.20	This would be unpicked as part of the School Improvement plan	
4.21	A discussion took place on these results. It was considered that the assessment systems were working, but just required more clarity	
5	School Improvement Plan;	
5.1.	Priorities driving school improvement were detailed:	
5.2	Priority One; To effectively manage the smooth transition into the “Learning Edge Academy Partnership” MAT. Ensuring a positive impact on the outcomes of pupils and staff, and providing a world class education for global learners.	
5.3	Priority Two; To establish a culture of research based CPD to facilitate the improving attainment and progress of identified key groups.	
5.4	Priority Three; To ensure that assessment and tracking across the school is robust, consistent, manageable and reliable	
5.5.	Priority Four; To ensure that our exciting and broad “real project based curriculum” has a clearly defined structure at it’s core which; is built on a consistently age appropriate progression of skills and knowledge	
5.6	A discussion took place on this	
5.7.	Progress was being made in all areas and appropriate interventions were in place and new initiatives were trialled	
5.8	It was suggested that the Deisy analysis may be worth looking at with regards to Maths	
5.9	All Governors visits will be based on the focus of the plan	
6	S175 Safeguarding Report;	
6.1.	Annual report had been submitted to Cornwall Council.	
6.2	Strengths were detailed	
6.3	All key elements had been met	
7	Resources (Finance, Staffing and Premises and Health and Safety)	
7.1.	MAT update;	
7.2.	Structure of MAT team;	
7.3.	Members - Trustees (incl DS) - CEO (Sarah Davy) - COO (Chief	
7.4.	Operations Officer) - Has to be an Executive Head for the Primary Schools; This has been discussed at length and it would require an experienced Head to take on this role. It has to be clarified (however) how payment for this will be facilitated	
7.5	This could mean, ultimately, that the structure in St Hilary would change and there would be Head of School	
7.6	Would this be working alongside the CEO?	
7.7.	This would be working alongside the CEO who would be the line manager and responsible to the Trust	
7.8.	A discussion took place on this	
7.9	The DFE are looking at a conversion from 1 December 2018	
7.10	There are a couple of new Head teachers within the MAT who require support	
7.11	The Executive Head’s time would be split between the member schools	
7.12		



7.13	If one primary was allowed not to buy into the support of an Executive Head would be very divisive	
7.14	It has to be an ethos across the MAT that all the schools have to work together	
7.15	The problems with a MAT were reiterated where schools lose their autonomy and the ability to make their own decisions	
7.16	The objectives of the MAT were discussed. It was pointed out that these had been drawn up before an application was made to the DFE	
7.17	Budget considerations need to be taken into account with staffing costs and demographic trends	
7.18	Scheme of Delegation:	
7.19	This was circulated to the GB	
7.20	Concern was expressed at the amount that the Executive team could spend without recourse to the Trustees. Clarity to be sought on this.	
7.21	A discussion took place on this document	
7.22	It was considered that the LGB still had a large element of control	
7.23	The Budget was set and managed locally, however, schools would not have overall control over the top slice	
	Confirm to go ahead: It was agreed on present arrangements as discussed, the school would still be looking to join the MAT. All in favour with one abstention	
8.	Policies;	
8.1.	Policies will be circulated and comments by half term	
9	Diary Dates; Tuesday 4th December at 6pm	
10	Exclusions; None presented	
11	Governor Effectiveness; <ul style="list-style-type: none"> • Regular meetings between Head and Chair • Governor monitoring taken place • Safeguarding return completed and submitted • Governors continuing to work towards sustainability in becoming members of a MAT • Meetings attended by Governors with regards to formation of new MAT • Governor appointed as Trustee of new MAT • Budget/accounts monitoring taken place • Governor meeting dates to be set for 2018/2019 academic year • Data accepted and challenged by the GB members 	
12	Confidential Issues;	
	Nothing presented	

The meeting closed at 8.45 pm



Signed;.....Date;.....