



Minutes of a meeting of the Governors of St Hilary School ; Tuesday 5th December 2017.

Present:			
Dave Sharp (Chair)	DS	Ashley Larter	AL
Kelley Butcher (Headteacher)	KB	Louise Greygoose	LG
Erika Hewett	EH	Joher Anjari	JAn
Lucy Beckerleg	LB	Peter Scrase	PS
Nick Kelly	NK	Rob Hamshar	RH
Michelle Brant	MB	Yvonne Oates	YO
Jo Atkinson	JA		
Alex Cock	AC		
		Janet Standring (Clerk)	JS
Apologies:		Pecuniary Interests:	
Yvonne Oates (late arrival)	YO	The relevant documentation was completed	
Erika Hewett (late arrival)	EH		
Joher Anjari (late arrival)	JAn		

		Action
1	Minutes:	
1.1.	The minutes were approved to be accepted with minor amendments as recorded in the minutes. All in favour	
2.	Matters Arising:	
2.1.	The School would be taking over the Breakfast Club the last week of the Autumn term.	JG
2.2.	The cost would be £3 per session, this would be marginally less than what was charged by Sunny Corner.	
2.3.	Jude Gardner had agreed to run this facility and this would be a separate contract to her teaching contract. She would be supported by a TA	
2.4.	Other staff were in the building early if any issues arose	NK JAn CF KB
2.5.	The Child Protection Training would now take place on January 16.	
2.6.	The Finance Budget monitoring is now being checked every 6 weeks by NK JAn CF and KB	
2.7.	Challenge Partners would no longer be taking place following the recent Ofsted Inspection. More peer observation would be taking place in the school over the next term	
2.8.	Challenge Partners have offered alternative support as the school had paid for this for the full academic year. This would be reviewed in due course	
2.9.		



2.10	RH had undertaken additional Challenge partner training which had proved very useful in term of continuing CPD Governor email addresses; these would be through outlook and KB would circulate instructions as to how these could be accessed	
3.	Head teacher and SEND reports (to include MAT update);	
3.1.	The report had been circulated in advance of the meeting	
3.2.	It was noted that a tremendous range of activities were offered in the school.	
3.3.	How have the boundaries been pushed to encourage children to discuss feelings?	
3.4.	This is offering time and opportunity for the children to discuss issues.	
3.5.	How was the level of response of parents/carers to the Maths initiative?	
3.6.	This was very positive and there were ways in which this could be developed further. Parents/Carers were enthusiastic and engaged and It was hoped that this would increase the positive attitude of parents/carers with everyone being very pro active	
3.7.	A discussion took place on this.	
3.8.	The school had achieved the Sainsbury's Gold Award for the second year.	
3.9.	There was a member of the support staff leaving at the end of the term	
3.10	MAT update;	
3.11	A meeting had been held yesterday, firstly as a group of head teachers and then to meet with a company that could assist with the branding of the new MAT	
3.12	Discussion had taken place on strengths and what the school's could each offer to the MAT	
3.13	St Hilary were able to offer the strength of curriculum good middle leadership and expertise in Finance.	
3.14	A lot of work had been done in the school with SEN	
3.15	It would be beneficial for policies to be centralised that would save a lot of time in the individual schools, but each school would still retain some individual policies	
3.16	The Head from Five Islands School was able to identify the challenges that they faced on the Scillies	
3.17	St Hilary, Mounts Bay and the Five Islands School had all had recent Ofsted inspections.	
3.18	The personality of the MAT had been discussed	
3.19	A meeting had then been held for the head teachers, members and potential trustees. These included a number of very knowledgeable people. It was considered that the MAT should be built of people with the best skills available	
3.20	The timescale for the process was discussed. It had been decided that letters should be sent to parents/carers by the end of this week from each of the schools.	
3.21	A draft of the letter to go out to parents/carers was circulated and discussed and it was agreed that this should go out to parents/carers with a couple of minor amendments and a link to a MAT website.	KB
3.22		



3.23	The long term plan for Cornwall was that overall there should only be 6 or 8 MATs.	
3.24	The proposals had to be agreed by the Regional Commissioner. Sarah Davey had investigated this and had been told that they would be in favour of the group of schools detailed joining as one MAT, as	
3.25	this would include primary and secondary	
3.26	It was reported that the LA in Cornwall was now looking to form a MAT	
3.27	There was concern that a lot of time and effort could be spent in forming a MAT only to then be told that they would have to join a larger MAT.	
3.28	KB did not feel that this was the case. It was considered that if the LA had decided to form a MAT earlier a lot more schools would have backed the LA	
3.29	A discussion took place with regards to this	
3.30	When St Hilary had originally converted they had continued to purchase some LA services which at the time had been more beneficial to the school	
3.31	There is a certain amount of conflict between the Regional Commissioner and the LA	
3.32	There is a lot of potential for the proposed group of schools to work together successfully	
3.33	Standards needed to be raised, there was a lot of deprivation in the South West and on average children left schools with 22% lower overall results.	
3.34	There are not strong Governing bodies across all schools	
3.35	A small MAT with the majority of strong schools will probably be asked to encompass other schools	
3.36	Why cannot all the initiatives still be followed without being part of a MAT	
3.37	The MAT ethos can be instilled throughout all schools in the MAT, and it would be an exciting venture to be part of this	
	It was considered that the school would still be able to work with schools that were not part of the MAT should the initiative proceed	
4	SEND report;	
4.1.	The SEND Action Plan had been circulated in advance of the meeting	
4.2.	12 1/2 % of the school population was on the record of need in the school	
4.3.	This is subject of a constant review	
4.4.	This year re accreditation for the Inclusion Dyslexia was being reapplied for	
4.5.	MB will attend training in January and will then cascade this to staff and Governors	MB
4.6.	It was essential to ensure that all the teachers had good practice and the best possible was in place for the pupils.	
4.7.	The recent review had shown the school in a very positive light	
4.8.	Re Accreditation to take place on 3 May 2018	MB
4.9		MB



4.10	THRIVE; this has had a positive impact within the school but a new Company TIS was now supporting this in schools and further training would be attended	
4.11	Provision maps had been circulated to Governors these are used for all children who are on a record of need. The impact of all	
4.12	intervention can be evaluated. Group provision maps are also in use with group targets, this includes PP children as a group	
4.13	School Improvement Plan; Evidence of SEN is contained within this	
4.14	The model of MB covering PPA throughout the school works well in terms of her assessment of SEN throughout the school	
4.15	The programme in place for dyslexia screening was detailed	
4.16	Tracking and monitoring; one set of Pupil Progress meetings have already taken place	
	What are the barriers to learning?	
4.17	This can be for a variety of reasons, emotional, attendance, medical	
4.18	etc	
	Staff appraisals have all been completed	
4.19	Annual reviews have taken place and assessment requests are in the pipeline	
	Thanks were expressed to MB for a comprehensive report	
5	Monitoring Activities;	
5.1..	Safeguarding report circulated (KT)	
5.2.	The local safeguarding board is to be replaced and there will be changes to the legislation in the near future	
5.3.	A new document on child protection will be produced next year	
	Radicalization; Schools are the largest indicator of this and online safety has been highlighted as one of the issues	
5.4.	E safety for pupils and parents/carers have been delivered by the Police today	
5.5.	ASP (RAISE); DS, PS and LB had met to discuss this and congratulated the school on an impressive set of results	
5.6.	What are the reasons that Maths is below the national average for attainment at KS2?	
5.7.	This is the effect of the national curriculum 2014 there had been an improvement from the previous year, there was also a number of PP and SEN issues within the cohort. This year's cohort should achieve an improvement in results	
5.8.	Results had generally been good in the remainder of the school	
5.9.	What strategies are in place for progress and improvement in Maths?	
5.10	These were detailed to Governors	
5.11	Why do KS2 results not compare to KS1 results in greater depth and knowledge and understanding.	
5.12	The KS1 were good results this was due to the specific cohort in y6	
5.13	A discussion took place with regards to the differences with the old and new curriculum	
5.14	Is there an explanation for the dip in phonics in KS1, particularly the boys?	
5.15	This cohort had not achieved on entry into the school, but the cohort this year should demonstrate an improvement. Interventions were in	



5.16	place for these children but data would have to be analysed further to predict results at KS2	
5.17	What is the current data for maths and phonics?	
5.18	Around 90% in maths. Phonics data to be analysed but this is a more able cohort.	
5.19	A discussion took place on the ability of the mid school cohort	
5.20	Data was demonstrated for each of the year groups It was considered that a fluency in problems solving was now required in Maths in a test situation	
6	Finance;	
6.1.	Copy of Audited accounts presented	
6.2.	This year will be a very tight budget.	
6.3.	Is the PTA budget contained within this?	
6.4.	This is run separately, the PTA have supported the outside area at the school	
6.5.	A discussion on the use of PTA funding took place	
6.6.	Concern was expressed about adverts for external organisations going out in children's books. It was stated that this only took place for educational activities provided by external organisations for children out of school hours	
6.7.	The PTA Christmas Fayre had been very successful	
7	Learning and Standards:	
7.1.	Recent Ofsted Inspection; This had been circulated and the staff were congratulated for all their hard work	
7.2	Use and Impact of Pupil Premium; This had been emailed to Governors, this was a statutory requirement, it was in a basic format and detailed areas that were being worked on Review and impact of last year's targets were detailed, as linked to the school improvement plan	
7.3.	All staff are aware of the Pupil Premium children in their classes and how they were progressing	
7.4.	It was reported that the differences in pupil premium numbers in comparison to last year were due to changes in funding and the breakdown of progress made by the y6 cohort	
7.5.	MB was congratulated on the details contained in the document	
9	Governance Developments;	
9.1.	Correspondence; None presented	
9.2.	Feedback from Governor Conference;	
9.3.	JA reported on the recent conference.	
9.4.	A number of guest speakers had made presentations and a number of workshops had taken place.	
9.5.	The number of schools being Ofsted rated Good in the South West are declining	
9.6.	Not many schools are now achieving Outstanding	
9.7.	Safeguarding had been discussed and the number of referrals made to the MARU	
9.8.		



9.9.	Issues regarding Governance in Cornwall had been addressed by Jackie Eason	
9.10	Pupil Premium interventions had been discussed and the use of the Sutton Tool kit	
9.11.	A discussion took place on the conference Thanks were expressed to JA and YO for attending	
10.	Policies;	
10.1.	The following policies were presented and accepted;	
10.2.	Pay	
10.3	Finance	
10.4	Child Protection	
10.5	Assessment	
10.6	Radicalisation	
10.7	Charging and Remissions Policy is currently being reviewed	
11	Diary Dates;	
11.1	5th February 2018	
11.2	20 March 2018	
12	Exclusions; None presented	
13	Governor Effectiveness; School Accounts have been monitored and audited Auditors re appointed for 2018. Governors have attended Governor Conference Governor monitoring taken place; Safeguarding/ASP (RAISE) Investigations continuing into becoming part of the new MAT with four other schools Policies approved Governors email addresses set up on Outlook	

The meeting closed at 8.55pm

Signed;.....Date;.....